

BBA-11

December - Examination 2016

BBA Pt. II Examination**Computer Applications in Management****Paper - BBA-11****Time : 3 Hours]****[Max. Marks :- 80**

Note: The question paper is divided into three sections A, B and C. Write answers as per given instructions.

Section - A**8 × 2 = 16**

Note: Answer **all** questions within 30 words of each.

1) Explain the following terms:

- (i) Desktop
- (ii) MS Access
- (iii) Software
- (iv) Operating System
- (v) Internet
- (vi) Extranet
- (vii) Video clip
- (viii) Slide show

Section - B**4 × 8 = 32**

Note: Answer **any four** questions within a limit of 200 words of each.

- 2) Discuss the significance of MIS.
- 3) Analyse important components of computer hardware.
- 4) Discuss functioning of internet.
- 5) Describe uses of MS-Word.
- 6) Explain office automation system.
- 7) Discuss the process of generating queries.
- 8) Write important commands used in MS-Excel.
- 9) What is information technology outsourcing?

Section - C**2 × 16 = 32**

Note: Answer **any two** questions within a limit of 500 words in each.

- 10) Write a detailed note on relationship of DSS, MIS and KM.
 - 11) Describe the application of computers in industry.
 - 12) Describe significance and application of MIS at various levels of management.
 - 13) Explain various types of operating system.
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